MV-400 (3-25)



SELF ASSESSMENT FOR INSPECTION SCHOOLS

(The space above is for Department use only)
Bureau of Motor Vehicles • Vehicle Inspection Division
PO Box 68696 • Harrisburg, PA 17106-8696

The primary goal of the Schools and Instructors Unit of the Vehicle Inspection Division is to help ensure the safety of Pennsylvania roads through quality training of certified vehicle inspectors. To accomplish this, it is important that we track data and make curriculum adjustments based on this data. Please complete this form for the previous school year. This completed form should be returned to the Schools and Instructors Unit no later than September 30th.

Please complete and return, via e-mail, to inspectionschools@pa.gov or mail to:

PennDOT - VID PO Box 68696

Harrisburg, PA 17106-8696 ATTN: Schools and Instructors

VEMIS #	County					Date		
Complete School Name								
Mailing Address		City			State Zip Code			
Name and Title of Person Completing this Form				Signature	•	•		
E-mail Address	Phone N	lumber		Fax Number				
Main Contact				Email Address				
Main Contact				Liliali Address				
Are the phone and fax numbers for the main contact	ct the sam	ne as the main sch				. □ Yes	□ No	
If no, list phone number:			If no, list fax number					
Administrator				Email Address				
Are the phone and fax numbers for the Administrator	or contact	the same as the r	nain school?			☐ Yes	□ No	
			If no, list Administrator fax number:					
		I						
Director				Email Address				
Are the phone and fax numbers for the Director con	tact the s	ame as the main s	school?			☐ Yes	□ No	
If no, list Director phone number:			If no, list Director fax	number:				

How do you make copies of the Vehicle Equipment and Inspection Regulations Manuals available to your students?
How do you make your students aware of updates available on the website www.pa.gov/dmv?
Thew do you make your students aware or apoates available on the website www.pa.gov/aniv:
How do you ensure that you are using the most recent versions of the forms used for registering students and the PennDOT forms used to apply for their
certification? (Forms MV-409, MV-409S, MV-501, MV-502)
Do you have a current, electronic copy of the Safety Inspection School and Station Fact Sheet?
Do you distribute the Safety Inspection School and Station Fact Sheet to your students?
Which edition(s) of the written exams and instructor's guides did you use this year?
Are your student files kept in a locked drawer housed behind a locking door?
Do your student files include the following?
☐ Registration Information ☐ Identification Validation ☐ Tuition Payment Receipts ☐ Completed Exams ☐ Tactile Test Worksheets
- negistration information - identification validation - Intition rayment neceipts - Completed Exams - ractile rest worksheets
How many students can be seated in the classroom where you present the theory portion of class?
The many states the states and the states some missing year present the theory portion of states.
Is there a whiteboard, smartboard or chalkboard installed for use during instruction?
How are your students trained to aim headlights? (Please specify equipment)
How many vehicles do you have dedicated to safety inspection testing? (Please include a copy of your documentation of the "bugs" on each vehicle used during tactile testing when you return this packet.)
used during tactile testing when you return this packet.)

Regarding Scheduling - Please enter a numerical value in the box to the right of each:	
Safety classes offered:	
Safety classes conducted:	
Emissions classes offered:	
Emissions classes conducted:	
Emissions re-certification opportunities offered:	
Emissions re-certification opportunities conducted:	
What do you feel was successful for your school in terms of scheduling this year?	
What changes do you intend to make in terms of scheduling for next year?	
Because Free Bloom automatella account to the books the death of each	
Regarding Fees - Please enter a dollar amount in the box to the right of each:	
Safety Baseline plus one Category for full-time students:	\$
	\$
Safety Baseline plus one Category for full-time students:	
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students:	\$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students:	\$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students:	\$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students:	\$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students:	\$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Re-Certification for part-time students:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students:	\$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Re-Certification for part-time students:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before):	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed):	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Additional Category for full-time students: Additional Category for part-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed): Number of remedial students, (previously failed):	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Regarding Student Demographics - Please enter a numerical value in the box to the right of each: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed): Number of remedial students, (previously failed): Number of students identified with learning or language difficulties:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed): Number of students identified with learning or language difficulties: Number of alumni adding a category:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed): Number of students identified with learning or language difficulties: Number of alumni adding a category:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed): Number of students identified with learning or language difficulties: Number of alumni adding a category:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for full-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Total students in all classes: Number of new students, (never certified before): Number of returning students, (certification has lapsed): Number of students identified with learning or language difficulties: Number of alumni adding a category:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for part-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Regarding Student Demographics - Please enter a numerical value in the box to the right of each: Total students in all classes: Number of new students, (never certification has lapsed): Number of returning students, (previously failed): Number of students identified with learning or language difficulties: Number of alumni adding a category: What do you feel is significant about your student population?	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Safety Baseline plus one Category for full-time students: Safety Baseline plus one Category for part-time students: Additional Category for part-time students: Additional Category for part-time students: Re-Test, (for students needing to repeat only the exam): Emissions Certification for full-time students: Emissions Certification for part-time students: Emissions Re-Certification for full-time students: Emissions Re-Certification for part-time students: Emissions Re-Certification for part-time students: Regarding Student Demographics - Please enter a numerical value in the box to the right of each: Total students in all classes: Number of new students, (never certification has lapsed): Number of returning students, (previously failed): Number of students identified with learning or language difficulties: Number of alumni adding a category: What do you feel is significant about your student population?	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$

Regarding Success Rate - Please enter a numerical value in the box to the right of each:	
Total number of students taking the BASELINE exam:	
Pass:	
Fail:	
Total number of students taking the CATEGORY 1 exam:	
Pass:	
Fail:	
Passed the written exam but failed the tactile exam:	
Total number of students taking the CATEGORY 2 exam:	
Pass:	
Fail:	
Passed the written exam but failed the tactile exam:	
Total number of students taking the CATEGORY 3 exam:	
Pass:	
Fail:	
Passed the written exam but failed the tactile exam:	
Total number of students taking the CDR exam:	
Pass:	
Fail:	
What is significant about your success rate?	
What factors contributed to your numbers?	
What assistance could PennDOT offer that you feel would be most helpful in this aspect? NOTE: Please attach additional pages to expand	on anything
you feel is important.	